

Academy	Devonshire Junior Academy	Risk Assessment Author:	Elise Waldron
Assessment	Full opening of schools as of April 2021	Date:	23.04.21
Next Review Date:	As deemed necessary as per Government / PHE / DfE / Trust	Version	7
Who could be harmed	Trust pupils	Level of Overall Risk (H/M/L)	medium

#	Risk Factor	Potential Consequence	Likelihood (1 to 5)	Severity (1 to 5)	Risk Rating	Risk Rating Low/Med/High	Potential Control Measures	Additional Individual school context Measures	Likelihood (1 to 5)	Severity (1 to 5)	New Risk Rating
1	Diagnosed with coronavirus	Pupil infected with COVID-19	3	3	9	Medium	Anyone diagnosed with COVID-19 should not attend school setting for the required isolation period as per the latest government guidelines School to adhere to PHE guidance and track and trace if a positive test is reported.	As per Trust and any pupil waiting for collection will be kept in the designated isolation station and to wear a mask.	3	3	9
2	Fitness to attend	Due to an existing health condition a pupil is considered vulnerable An pupil is showing symptoms of coronavirus	5	5	25	High	Any one clinically extremely vulnerable would have received a letter. Those who are deemed to high risk by their doctor should remain at home until told it is safe to return. If a pupil is showing symptoms of coronavirus they should be sent home and told to follow government advice that they should self-isolate for a period of 10 days, booking for a test and anyone else in their household should self-isolate for a period of up to 10 days. Children must not come into school if they are required to quarantine having recently visited countries outside the Common Travel Area.	As per Trust and any pupil waiting for collection will be kept in the designated isolation station and to wear a mask.	3	4	12
3	Living with a person who is self-isolating, a person who is at increased risk or a person who is defined on medical grounds as extremely vulnerable.	A pupils is living in the same household as someone with an existing health condition and is considered vulnerable	4	5	20	High	Anyone living with a person who is at increased risk of severe illness, or an extremely vulnerable person who is shielding is now permitted to return to school. They should follow stringent handwashing and safety guidance.	As per Trust	2	5	10
4	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) - whilst travelling to school	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	4	5	20	high	Pupils should be encouraged to walk to school where possible. Pupils should avoid travelling to school on public transport where possible. Pupils should travel in separate vehicles to and from school wherever possible. In the first instance this will be our own vehicles. The only time that sharing of vehicles can be considered is when there is no option to do otherwise (i.e. a sibling) Guidance re distancing and face masks should be followed in these instances. Drop-off times and collection may be staggered if entrances cannot permit suitable distancing measures to be possible. On arrival all pupils to use alcohol based hand sanitizer at the entrance to the building.	As per Trust - adults bringing children to be limited. Pupils will wash their hands on entrance to school building.	3	4	12
5	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) - entering school building	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	4	4	16	high	Pupils are to use designate building entrances. Crossing in corridors should be avoided, and where possible, children should access classrooms or 'bubble areas' directly. If they have to enter the school building, or queue to enter any part within, then adequate signage must be displayed showing distancing intervals such as distance posts or floor markings.	Designated doors for each year group / class. Children will line up at designated points and be collected at differing times. Corridors are already in a one way system. There are signs around school to remind of distancing as well as markings on the floor.	3	4	12
6	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) access and egress - staircases, lifts, pedestrian routes	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	5	5	25	High	Only use lifts as a last resort Implement one way systems on staircases if it permits. Zoning to be considered to keep pupils in the same area. Prop doors open, where safe to do so (bearing in mind fire safety and safeguarding), to limit the use of door handles and aid ventilation Where possible consider one-way circulation	no need for lift to be in use. One way system already in place as normal procedure. Doors to be propped open to limit use of handles and maximise ventilation. Children will stay in classrooms for the majority of time for lessons. PE will be taken outside where possible.	3	4	12

7	<p>Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) access and egress</p> <p>- classrooms and extra curricular activities</p>	<p>Close proximity to infected people</p> <p>Breathing in droplets in the air</p> <p>Touching contaminated surfaces</p>	5	5	25	High	<p>Pupils to be limited to class/ phase or year group bubbles as per guidance.</p> <p>Pupil should only use their designated area and should not enter any other area unless for a specific intervention as per guidance.</p> <p>Hand sanitizer to be provide at the entrance of each classroom to be used on entry by all pupils and staff</p> <p>Pupils should use the same desk each day and have their own set of daily resources such as pens, pencils etc.</p> <p>All classrooms are to be thoroughly cleaned each day follow the COVID-19: cleaning of non-healthcare settings guidance (https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings)</p> <p>Where possible all spaces should be well ventilated using natural ventilation (opening windows).</p> <p>Use outdoor space as appropriate for learning</p> <p>Lateral flow tests issued to reduce risk of asymptomatic staff member attending school.</p> <p>Where possible classrooms to be ventilated.</p>	<p>Children to be in phase bubbles and remain in class unless for PE or outdoor activities. Handwashing facilities are in each class room and there is also sanitiser mounted on the wall outside of each class. Children will have designated desk that is front facing and will only work at this space. They will have their own equipment to use each day. Classes to be cleaned as per guidance and during the day. Hygiene / cleaning boxes are in each class. Doors and windows to remain open as much as possible for ventilation.</p>	3	4	12
							<p>Lunchtimes to be staggered as much as possible so children are not moving around the school at the same time and there are limited groups in the dining hall at the same time.</p> <p>Children should clean or sanitize their hands before entering and enter in the groups they are already in.</p> <p>Allow sufficient time for cleaning before each class / group enters the dining hall if they are using the same tables/ chairs/ equipment.</p> <p>If such measures are not possible some groups of children may use other areas such as classrooms/ outdoors for eating lunch.</p>	<p>Phase lunchtimes where children are in phases to eat lunch. MSA to collect ofered dinners from the kitechen and distribute to the class. Children to wash hands prior to and after eating. Tables to be cleared/ cleaned after. Buddy club to use the hall or other desigated area for lunch as well and this will also apply to any individual children who may require a quieter environment to eat.</p>			
8	<p>Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) when using</p> <p>- eating and drinking facilities</p>	<p>Close proximity to infected people</p> <p>Breathing in droplets in the air</p> <p>Touching contaminated surfaces</p>	5	5	25	High	<p>Breaktimes to be staggered to avoided mixing of class/group/phase bubbles are appropriate.</p> <p>Class / groups to use separate areas of the school site / playground if breaktimes run concurrently.</p> <p>Any equipment should be kept within the designated 'bubble' and any outdoor play equipment should be used/cleaned in line with guidance.</p>	<p>Break times are already in phases so can continue as normal. No Tuck facility will be available. Areas to be zoned off in to year groups on the large playground.</p>	3	4	12
9	<p>Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) during</p> <p>- breaktime / lunchtime</p>	<p>Close proximity to infected people</p> <p>Breathing in droplets in the air</p> <p>Touching contaminated surfaces</p>	5	5	25	High	<p>Ensure toilets do not become overcrowded by limiting the number of children who use the toilet at one time.</p> <p>Ensure paper towels and lidded bins are used and not hand dryers.</p>	<p>Children to wait outside of toilets if full. Toilets are designated to phases. 3/4 yr 3 toilets 5/6 Woodland rm toilets. Hand driers may be used.</p>	3	4	12
10	<p>Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) when using welfare facilities</p> <p>- toilets and wash areas</p>	<p>Close proximity to infected people</p> <p>Breathing in droplets in the air</p> <p>Touching contaminated surfaces</p>	5	5	25	High	<p>Children should use designated drop off/ entrance areas. Ensure doors are closed and parents hand children over in line with social distancing guidelines</p>	<p>Year Groups to enter school at different entrances.</p>	3	4	12

11	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) when - exposed to parents	Close proximity to infected parents Breathing in droplets in the air Touching contaminated surfaces	5	5	25	High	<p>Ensure that children and young people are in the same designated 'bubbles' or groups each day, and different groups are not mixed during the day or on subsequent days</p> <p>Ensure that the same group of adults are assigned to each group and as far as possible during the week,</p> <p>Clean surfaces that children and young people are touching, such as toys, books, desks, doors, light switches more regularly than normal.</p> <p>Staff to frequently wash their hands with soap and water for 20 seconds and dry thoroughly as per government guidance on hand cleaning</p> <p>Kitchen staff should remain within the kitchen facilities and not use other parts of the school site (except welfare facilities). Gloves should be worn when serving children</p> <p>Site staff should work where possible outside or where children are not located.</p> <p>Reception staff should remain within the reception area and distance where possible if leaving the office area.. The reception window/hatch should remain closed at all times.</p> <p>Pupils will only be assigned their specific bubble staff, with no cross bubble working of staff or new short-term staff introduced.</p> <p>Lateral flow tests issued to reduce risk of asymptomatic staff member attending school.</p>	As per Trust	3	4	12
12	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) when - exposed to school staff	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	5	5	25	High	<p>All members of trust staff who work across multiple schools can resume visits but should try to limit the number of bubbles they enter and ensure all COVID measures (face masks, social distancing) is adhered to where possible. Visits should only be made where necessary to undertake their role.</p> <p>Visitors to school should be kept to a minimum. Visitors should sanitise on entry to school and leave details of their purpose and who they will be in contact with. Visitors should not enter bubbles whenever possible and work outside of classrooms in open airy spaces. Visitors who enter bubbles should sanitise and distance from other staff as well as children who they will not be working with. Visitors should be questioned on entry about their health to ensure they are not symptomatic. Visitors should avoid bringing equipment, if they do, it should be wiped down before and after use. Visitors should avoid face to face working with children as much as possible.</p>	Visiting specialists, who work across phase bubbles will need to follow strict hygiene procedures and keep a log of the children they work with - track and trace.	3	4	12
13	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) when - exposed to visitors in school	Close proximity to infected parents Breathing in droplets in the air Touching contaminated surfaces	5	5	25	High	<p>Equipment to remain in the designated 'bubble'- class/group/phase and not move for areas to area.</p> <p>Maintain good hygiene measures, regular handwashing</p>	As per trust	3	4	12
14	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) through working practice - Shared equipment	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	5	5	25	High	<p>Wrap around care should be risk assessed separately to ensure where possible children remain in the same groups/phases as during the day, or if this is not possible, that they remain in the same 'wraparound' groups each day.</p>	As per trust, clear wraparound bubbles in place which remain as per phase bubbles in school	3	4	12
15	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) - whilst attending wrap-around care	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	4	5	20	high	<p>Schools should ensure adequate first aiders are onsite based on current guidelines</p>	As per trust and PPE to be if needed for specific injuries.	0	0	0
16	Increased risk to health due to reduced first aid arrangements caused through staff reductions (e.g. through isolation, travel restrictions and NHS)	Delays in administering point of injury medical treatment. N.B. The primary responsibility is to preserve life and first aid should be administered if required and until the emergency services attend.	4	5	20	High	<p>If any pupil develops symptoms during the day, they will sit in a ventilated area until parent arrive. They will use a designated toilet which will be closed and deep cleaned afterwards. They should follow guidance, self isolate and book a test.</p> <p>If a positive test is received, the PHE and track and trace guidance should be followed</p>	As per trust and Children to sit in designated isolation station with face covering.	3	4	12

17	Diagnosed with coronavirus	Infected Other staff / pupils infected	3	3	9	Medium	Ensure staffing ratios are maintained for all children in school. Ensure safeguarding processes for all children remaining maintained with clear logs and escalation as required by guidelines	As per Trust	3	3	9
18	Safeguarding	Unable to provide adequate safeguarding of children due to reduced staff.	3	5	15	High	Ensure staffing ratios are maintained for all children in school. Ensure safeguarding processes for all children remaining maintained with clear logs and escalation as required by guidelines	As per Trust	3	3	9

You should review your risk assessment if you think it is no longer valid or if there are any significant changes to the hazards.

Low Less than 5
 Medium 5-15
 High 15+